

## Training Overview

### Course: Collections Review and Rationalisation

<i>Overview</i>	<p>This course provides an introduction to the basic principles of carrying out collections reviews and rationalisation of collections. It will look at developing standards for collections reviews and rationalisation and disposals. It will also look at case studies.</p> <p>Topics covered include the standards for disposals, methodologies for collections reviews and the practicalities of carrying out rationalisation and disposal. It will use the following resources and standards:</p> <p>MLA model Acquisition and Disposal Policy          Museums Association Code of Ethics and Disposals Tool Kit          Renaissance NW Review methodology          UCL Review methodology          SPECTRUM deaccession standard</p>
<i>Objectives</i>	<p>By the end of the course participants will have:</p> <ul style="list-style-type: none"> <li>• Looked at current standards in collections review</li> <li>• Looked at current standards for disposal</li> <li>• Looked at examples of case studies</li> <li>• Looked at their own review and rationalisation strategies</li> </ul>
<i>Participants</i>	<p>The course is designed for both museum employees and museum volunteers who are:</p> <ul style="list-style-type: none"> <li>• Interested in collections review and rationalisation</li> <li>• Involved in collections review and rationalisation projects</li> </ul>
<i>Training methods</i>	<p>This course will deliver the objectives using a mix of presentations, practical exercises, informal discussion and one-to-one consultancy.</p>
<i>Preparation</i>	
<i>Trainer</i>	<p>Collections Management Network trainer</p>
<i>Length of course</i>	<p>1 day.</p>